



**Town of Micro
Board of Commissioners MINUTES
Monday – November 28, 2022
SPECIAL MEETING
7:00 p.m.
Micro Town Hall**

COMMISSIONERS PRESENT:

Mayor Marty Parnell
Mayor Pro Tem Kevin Worley
Commissioner Coy Stanley
Commissioner Katy Garcia

STAFF PRESENT:

Kimberly A. Moffett, Interim Town Clerk
T. Macon Jones, Police Chief

OTHERS PRESENT:

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:00 p.m. and led everyone in the Pledge of Allegiance. Commissioner Stanley offered the Invocation.

2. NEW BUSINESS

- a. Issuance of Oath to Interim Town Clerk
Presenter: Mayor Parnell

➤ Kimberly A. Moffett, Interim Town Clerk

Mayor Parnell introduced Kimberly A. Moffett as the Interim Town Clerk. Ms. Moffett is here through Triangle J Council of Governments. Following the introduction, the Oath of Office was issued.

- b. Resolution Appointing Finance Officer & Deputy Finance Officer(s)
Presenter: Kimberly A. Moffett, Interim Town Clerk

Ms. Moffett shared information regarding N.C.G.S. 159-24 & 159-25 and requirements for a Finance Officer and Deputy Finance Officers. The proposed resolution would name the Mayor as the Finance Officer and would also name both the Mayor Pro Tem and the Deputy Town Clerk as Deputy Finance Officers. These designations would provide authority for all check/draft signatures and countersignatures.

It was stated this Resolution would be effective immediately upon approval and would remain in place until such time it was modified.

ACTION: Adoption of Resolution #2022-01

Motion: Mayor Pro Tem Worley

Second: Commissioner Garcia

Vote: Unanimous

c. Issuance of Oath to Finance Officer

Presenter: Kimberly A. Moffett, Interim Town Clerk

➤ Mayor Marty Parnell – Finance Officer

Kimberly Moffett issued the Oath of Office to Mayor Parnell, who will serve as Finance Officer.

3. ADJOURNMENT

a. Adjourn the Meeting

With there being nothing further the meeting was adjourned at 7:08 p.m.

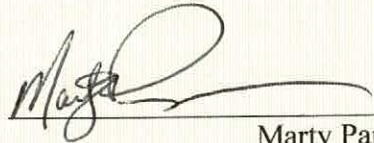
ACTION: Motion to Adjourn

Motion: Commissioner Stanley


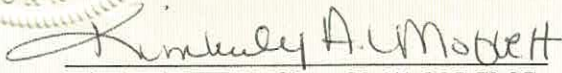
Second: Commissioner Garcia

Vote: Unanimous

Duly adopted this the 13th day of December 2022 while in regular session.


Marty Parnell
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Interim Town Clerk