



TOWN OF MICRO
PO Box 9
450 US Highway 301 N
Micro NC 27555
919-284-2572

PETITION FOR VOLUNTARY ANNEXATION

VOLUNTARY ANNEXATION: Upon receipt of a valid petition signed by all the owners of real property in the area described therein, the Town may annex an area either contiguous or not contiguous to its primary corporate limits when the area meets the standards set out under North Carolina General Statutes 160A-31 and 160A-58.1.

Applications are accepted on a rolling basis and can be submitted to the Town of Micro Planning Department.

APPLICATION FEE: \$100 Plus Cost of Advertising for Public Hearing

PROCESS:

Review : Staff and/or The Planning Board will review the annexation submission. Comments will be sent to the applicant.

Annexation Plat Submission: After the map and legal description are deemed sufficient by the Town, the applicant is required to submit two (2) Mylar annexation plats.

Board of Commissioners Meeting #1: The Board of Commissioners will pass a resolution directing the Town Clerk to investigate the annexation petition.

Board of Commissioners Meeting #2: The Town Clerk will present to the Town Council a Certificate of Sufficiency indicating that the annexation petition is complete. A resolution setting the date of the public hearing is then approved.

Legal Advertisement: A legal advertisement will be published no more than 25 days and no less than 10 days prior to the date of the public hearing.

Public Hearing/Board of Commissioners Meeting: The Board of Commissioners will either adopt or deny an ordinance to extend the corporate limits of the Town of Micro.

Recordation: If the annexation is approved by the Board of Commissioners, the Annexation Plats shall be recorded at the appropriate County Register of Deeds.

Petition for Voluntary Annexation Application:

1. **Application Type:** Individual Corporation LLC Partnership
2. **The proposed annexation will be:** Contiguous Annexation Non-Contiguous Annexation
3. **Does the proposed annexed parcel(s) need to be rezoned?** Yes No

Property Information:

To the Board of Commissioners of the Town of Micro, North Carolina:

1. I/We the undersigned owner(s)* of real property respectfully request that the area described in Paragraph 2 below be annexed to the Town of Micro, North Carolina.

**If the owner of real property is a corporation or religious entity, attach a copy of the articles of incorporation describing who is/are authorized to sign the petition.*

2. The area to be annexed is () contiguous OR () non-contiguous to the Town of Micro, North Carolina and the boundaries of such territory are as provided in the boundary plat which is attached to this application.
3. If contiguous, this annexation will include all intervening rights-of-way for streets, railroads, and other areas as stated in G.S. 160A-31(f), unless otherwise stated in the annexation amendment.
4. Attached is a statement of the schedule for full development of the property to be annexed, which includes the type, number, and estimated value of planned improvements, if applicable.

Total Acreage to be annexed: _____ Existing Housing Units: _____

Population of acreage to be annexed: _____ Fire District: _____

Existing Zoning District*: _____ Proposed Town Zoning District*: _____

County Recorded Plat Book and Page #: _____

Reason for petitioner to annex: ___ Receive Town Services ___ Other (please specify): _____

5. **I/We** acknowledge that any zoning vested rights acquired pursuant to G.S. 160A-385.1 or G.S. 153A-344.1 must be declared and identified on this petition. I/We further acknowledge that failure to declare such rights on this petition shall result in the termination of vested rights previously acquired for the property. (If zoning vested rights are claimed, indicate on the following page, and attach proof.)

FOR OFFICE USE ONLY

DATE RECEIVED: _____ AMOUNT PAID: _____ PETITION NUMBER: _____

This page must be notarized prior to submitting to the Town for review

Complete ONLY if applying for an individual annexation and if property is owned by an individual:

Please Print

Signature

Please Print

Signature

Complete ONLY if applying for a Corporation Annexation:

In witness whereof, said corporation has caused this instrument to be executed by its President and attested by its Secretary by order of its Board of Directors, this _____ day of __, 20__.

Corporate Name: _____

SEAL

By: _____
(Signature)

Attest: _____

Secretary (Signature)

Complete ONLY if applying for a Limited Liability Company Annexation:

In witness whereof, _____ a limited liability company, caused this instrument to be executed in its name by a member/manager pursuant to authority duly given, this _ day of _____, 20__.

Name of Limited Liability Company: _____

By: _____
Signature of Member/Manager

Complete ONLY if applying for a Partnership Annexation:

In witness whereof, _____ a partnership, caused this instrument to be executed in its name by a member/manager pursuant to authority duly given, this _____ day of __, 20__.

Name of Partnership: _____

By: _____
Signature of General Partner

By: _____

By: _____
Signature of General Partner

By: _____

STATE OF NORTH CAROLINA COUNTY OF JOHNSTON

Sworn and subscribed before me, _____, a Notary Public for the above State and County, this __ day of _____, 20__.

Notary Public

SEAL

My Commission Expires: _____

Voluntary Annexation Plat Checklist

#	Required Plat Items
1.	Fully dimensioned by metes and bounds, and the location of intersecting boundary lines of the existing town limits, labeled and distinctly marked. Include full right-of-way if the area on both sides is or will be in the corporate limits.
2.	Any utility easements with metes and bounds.
3.	Accurate locations and descriptions of all monuments, markers and control points.
4.	Ultimate right-of-way widths on all streets.
5.	Entitle "ANNEXATION MAP FOR THE TOWN OF MICRO" OR "SATELLITE ANNEXATION MAP FOR THE TOWN OF MICRO," as appropriate.
6.	Name of property owner(s).
7.	Name, seal, and registration of Professionally Licensed Surveyor (PLS).
8.	Date of the survey and map preparation; a north arrow indicating whether the index is true magnetic North Carolina grid (NAD 83 of NAD 27) or deed; graphic scale; and declination.
9.	Names of the township, county, and state.
10.	A detailed vicinity map.
11.	Include address of property if assigned.
12.	Show all contiguous or non-contiguous town limits.
13.	Leave 2-inch by 2-inch space for the County Register of Deeds stamp on the plat. All final plats must be stamped and signed before they can be accepted by the Town.