



**Town of Micro
Board of Commissioners Meeting MINUTES
Tuesday - March 14, 2023
7:00 p.m.
Micro Town Hall**

Board Members Present:

Marty Parnell, Mayor
Kevin Worley, Mayor Pro Tem
Coy Stanley, Commissioner
Katy Garcia, Commissioner

Staff Present:

Lisa Lee
Macon Jones
Johnny Dixon

Others Present:

Nancy Medlin, Triangle J COG
Cory Hartsfield, Planning Board

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 7:00 p.m. He led everyone in the Pledge of Allegiance and Commissioner Stanley provided the Invocation.

2. PUBLIC COMMENT

Residents were present and asked the Mayor and Commissioners who caused the current financial problems and further questioned who would be responsible.

It was requested that a microphone be used by the Commissioners when they speak and also that a microphone be used at the podium, as it is difficult to hear everything that is being said.

3. ADJUSTMENT/ADOPTION OF THE AGENDA

a. Adjustments to the Agenda

It was requested a new item be added under New Business. Item #10b will be added to discuss the Community Building.

b. Adoption of the Agenda

ACTION: Adoption of the Agenda with adjustment as listed above

Motion: Commissioner Garcia

Second: Commissioner Stanley

Vote: Unanimous

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at a previous meeting. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

a. Draft Minutes

- February 14, 2023 DRAFT Minutes – Regular Session

ACTION: Adoption of the Consent Agenda as Presented

Motion: Commissioner Garcia
Second: Mayor Pro Tem Worley
Vote: Unanimous

5. SPECIAL PRESENTATIONS/INTRODUCTIONS

Commissioner Garcia shared information about the vendor/craft fair. She also stated she was currently working with Kingdom Building Ministries on the Easter Egg Hunt which is scheduled to be held on Saturday – April 8, 2023 at 10:00 .m. Ms. Jones, who is with Kingdom Building Ministries, requested to be kept in the loop regarding any town events. There was also discussion regarding a banner for the Egg Hunt as well as the possible need for candy for the eggs.

6. FINANCIAL REPORT

Will be presented in conjunction with Item 10a – Old Business/Triangle J Update

7. PLANNING BOARD REPORT

a. Planning Board Report

Presenter: Cory Hartsfield, Planning Board Member

Mr. Hartsfield provided a report on the previous Planning Board. Additionally, a written report was provided in the agenda packet. Mr. Hartsfield also announced that he has had to submit his resignation from the Planning Board as he will be relocating back to his hometown. He thanked the Board for the opportunity to serve and offered his appreciation.

A Certificate of Appreciation was presented to Mr. Hartsfield.

8. POLICE REPORT

a. Police Report

Presenter: Macon Jones, Police Chief

Chief Jones provided a report of recent events in the town.

9. PUBLIC HEARINGS

- a. Rezoning #2023-05-RZ – Residential Agricultural (RA) to Commercial Hwy. (CH)
Presenter: Cory Hartsfield, Planning Board & Gary Wheeler, Applicant
➤ Oak Grove Inn Rd/Pickle Rd/Jacksonville Lane

The public hearing was opened at 7:15 p.m. Mr. Hartsfield from the Planning Board reported this item was heard before the Planning Board in February. He provided background information regarding this rezoning.

He stated an application to rezone the above parcels was recently received and further advised that when the property owner purchased the property back in 2006, he was advised the zoning was Commercial Highway (CH). Additionally, he was given a document from the Town of Micro that showed the zoning was Commercial Highway (CH). However, it appears that the proper documents were not created nor filed with the county to change GIS files and maps.

It is the recommendation of the Planning Board that this rezoning be approved. It was further agreed that Mr. Wheeler will provide an updated map of the parcel that will be removed from the requested rezoning to Commercial Highway (CH) and remain as Residential Agricultural (RA) as soon as he had it available.

Mr. Wheeler, the applicant, was present. Mr. Wheeler shared additional information about the request. He stated he was not aware that his property was not zoned as Commercial Highway (CH) until he recently saw a town zoning map and noticed his property was shown as Residential Agricultural (RA) zoning and not Commercial Highway (CH) as he was told and believed it to be. He stated upon recent conversation with staff at the town, it was discussed and suggested the best course of action would be to proceed with the rezoning at this time to ensure all the correct documentation was created, filed and recorded. Mr. Wheeler did share that he was working with his attorney to change the deed on a portion of his parcel, NC Pin #263600-95-4173. A small portion of that parcel will remain Residential Agricultural (RA), as it is directly adjacent to 3 other parcels, also currently zoned RA, and these three parcels currently have mobile homes on them. Mr. Wheeler stated the small portion of the above parcel also has a brand-new mobile home.

There were no questions for either Planning Board representative nor the application. The public hearing was closed at 7:30 p.m. and turned over to the Commissioners for deliberation.

ACTION: Adoption of Ordinance #2023-03-01

Motion: Mayor Pro Tem Worley

Second: Commissioner Garcia

Vote: Unanimous

10. OLD BUSINESS

- a. Triangle J Assistance to Town of Micro Monthly Update
Presenter: Nancy Medlin, Triangle J Council of Governments

Ms. Medlin went over financial information in detail and provided guidance regarding the next steps. It was suggested that the Board schedule a full day Budget Work Session to begin work on the FY '23-24 budget. It was agreed that the work session would be held on Saturday – April 1, 2023. Proper notice will be given.

ACTION: Set Budget Work Session for Saturday – April 1, 2023

- b. Community Building Renovation Update

It was stated that we are ready to start accepting bids for the Community Building Rehab. An advertisement for bids will be placed in the newspaper as well as other sites and venues visited by construction companies.

11. NEW BUSINESS

- a. Resolution Authorizing Separation of Bank Accounts
Presenter: Nancy Medlin, Triangle J Council of Governments

Ms. Medlin stated it was the suggestion of Triangle J that bank accounts be separated. The resolution provided in the agenda packet would authorize the separation of bank accounts.

ACTION: Adoption of Resolution #2023-02

Motion: Commissioner Stanley
Second: Mayor Pro Tem Worley
Vote: Unanimous

- b. Resolutions Authorizing Acceptance of Grants from NC Dept. of Environmental Quality
Presenter: Nancy Medlin, Triangle J Council of Governments

Ms. Medlin stated it was required that the Board officially authorize acceptance of grants from the NCDEQ. These grants are related to AIA Water and AIA Sewer (Asset & Inventory Assessment).

ACTION: Adoption of Resolution #2023-03

ACTION: Adoption of Resolution #2023-04

Motion: Commissioner Stanley
Second: Mayor Pro Tem Worley
Vote: Unanimous

c. Text Amendment – Zoning Ordinance

Presenter: Corey Hartsfield, Planning Board Member

- Section 2-103-2 – Notice of Hearings
- Section 2-105-4 – Special Use Permits /QJ Hearing Requirements
- Section 2-112-4 – Legislative Hearing & Notice Requirements

Mr. Hartsfield presented this item. He stated it was presented to the Planning Board at their February meeting. This text amendment refers to mailing of notice for public hearings, both quasi-judicial and legislative. The current code requires that all owners within a 500' radius be notified via first class certified/return receipt mail. It was stated the standard radius is 100' and there was no longer a requirement for certified mail.

This amendment would now state that mailing must go to those owners within a 100' radius via first class mail.

It was the recommendation of the Planning Board that this text amendment to the Zoning Ordinance be approved.

ACTION: Adoption of Ordinance # 2023-03-02

Motion: Commissioner Garcia
Second: Commissioner Stanley
Vote: Unanimous

d. ARPA Grant

Presenter: Nancy Medlin, Triangle J COG

Ms. Medlin stated this item was a housekeeping item. The ARPA grant needed to be officially accepted via Resolution.

ACTION: Adoption of Ordinance #2023-03-03

Motion: Mayor Pro Tem Worley
Second: Commissioner Garcia
Vote: Unanimous

e. Budget Amendments

Presenter: Nancy Medlin, Triangle J COG

Ms. Medlin provided details regarding a budget amendment that was required. A copy of the ordinance was also included in the agenda packet.

ACTION: Adoption of Ordinance #2023-03-04

Motion: Mayor Pro Tem Worley
Second: Commissioner Garcia
Vote: Unanimous

- f. Nomination for Appointment to In-Town Vacancy on Planning Board
Presenter: Marty Parnell, Mayor
➤ John Schullery – In-Town – Term Expiration February 2025

A vacancy was created on the Planning Board with the resignation of Mr. Hartsfield. Mr. Schullery had previously submitted an application for appointment to the Planning Board and had been interviewed.

ACTION: Appointment of John Schullery to Planning Board

Motion: Commissioner Stanley
Second: Mayor Pro Tem Worley
Vote: Unanimous

12. CLOSED SESSION

- a. None

13. ADJOURNMENT

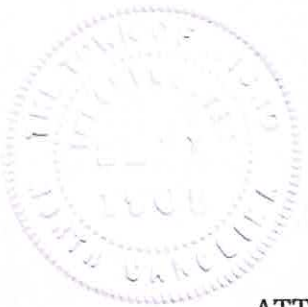
- a. Adjourn the Meeting

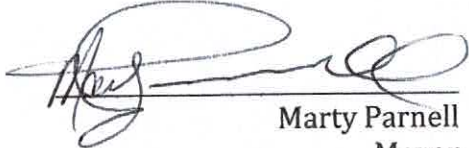
With there being nothing further, the meeting was adjourned at 8:00 p.m.

ACTION: Motion to Adjourn

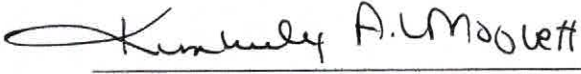
Motion: Commissioner Stanley
Second: Commissioner Garcia
Vote: Unanimous

Duly adopted this the 11th day of April 2023 while in regular session.




Marty Parnell
Mayor

ATTEST:



Kimberly A. Moffett, CMC, NCCMC
Interim Town Clerk