



TOWN OF MICRO
PO Box 9
450 US Highway 301 N
Micro, NC 27555
Office: 919-284-2572

SPECIAL USE PERMIT APPLICATION

\$50 fee + any applicable zoning fee(s)

New Special Use Permit

Modification to Previously Approved SUP

SITE INFORMATION:

Name of Project: _____

Acreage of Property: _____ Zoning District: _____

County Tag #: _____ NC Pin #: _____

Address/Location: _____

Existing Use: _____

APPLICANT INFORMATION:

Applicant: _____

Mailing Address: _____

Phone: _____

Contact Person Name: _____ Phone: _____

Email: _____

OFFICE USE ONLY:

Date Received: _____ Amount Paid: _____ File Number: _____

REQUIRED FINDINGS OF FACT:

Section 2-105-6 of the Town of Micro Zoning Ordinance requires applications for a Special Use Permit address the following findings. The burden is on the applicant and failure to adequately address the findings may result in denial of the application. Please attach additional sheets if necessary.

1. The proposed use and development comply with the applicable regulations of this Ordinance.

2. The proposed use and improvements are compatible with the character of the surrounding area and the capacity of neighboring lands to develop as permitted in the applicable zoning district.

3. The proposed use will have minimal adverse impact on surrounding land with regard to service delivery, traffic circulation, aesthetics, odor, noise, glare, and vibration.

4. The use will not deteriorate or otherwise adversely impact water, air, scenic, and other natural resources.

5. The use will maintain safe ingress and egress to the site.

6. The use will be served by adequate road and infrastructure to support development of the site.

7. The use will protect property values and preserve public safety and welfare of the surrounding area and community at-large.

8. The use complies with other applicable town, state, and federal laws regulating development of land within the Town's jurisdiction.

PROCEDURE INFORMATION:

Applications for Special Use Permits shall be referred to the Planning Board. The Planning Board will report on its recommendation to the Board of Commissioners. After notice has been given pursuant to Section 2-103-2, a **quasi-judicial*** hearing shall be held pursuant to Section 2-104. Required mailed notice shall be sent to the owners of property within a 500' radius subject parcel boundary lines. A simple majority of the Board of Commissioners is required for approval of a Special Use Permit. Conditions for approval, if any, shall be specified in the motion and on the permit.

**A quasi-judicial hearing resembles a court trial where testimony is presented. Citizens may give testimony in a quasi-judicial hearing after they have taken an oath. The Board of Commissioners acts like a court of law and receives only sworn testimony and other credible evidence. In addition, the Board of Commissioners must make findings of fact based upon the evidence presented. The Board of Commissioners refrains from "ex parte communication" about these cases, as the Town Council must decide based solely on the evidence presented at the hearing itself.*

APPLICANT AFFIDAVIT:

I/We, the undersigned, do hereby make application and petition to the Board of Commissioners of the Town of Micro to approve the Special Use Permit. I hereby certify that I have full legal right to request such action and that the statements and/or information made herein or any plans submitted are true and correct to the best of my knowledge. I understand this application and any related material become official records of the Town of Micro, North Carolina.

Print Name

Signature

Date

ADJACENT PROPERTY OWNERS LIST

Project Name: _____

The following are all the persons, firm, or corporations owning property within a 500' radius.

It is the responsibility of the applicant to correctly identify the current owner, based on records in the Johnston County GIS Office, for all property owners of land within the required public notice radius.

| PARCEL NUMBER | NAME | ADDRESS |
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OWNERS CONSENT FORM

Consent is required from the property owner(s) if an agent/applicant will act on their behalf. A separate form is required for each owner.

Project Name: _____ Address or PIN#: _____

AGENT/APPLICATION INFORMATION:

(Name – please type or print clearly) (Address)

(City, State & Zip)

I hereby give CONSENT to the above referenced agent/applicant to act on my behalf, to submit applications and all required documents and materials, and to attend and represent me at all meetings and public hearings pertaining to the following process:

[] Special Use Permit [] Other If Other Indicate: _____

Furthermore, I hereby give consent to the party designated above to agree to all terms and conditions which may arise as part of the approval of this application.

I hereby certify that I have authority to executive this consent form as/on behalf of the property owner. I understand that any false, inaccurate or incomplete information provided by me, or my agent will result in the denial, revocation or administrative withdrawal of the application, request, approval or permit. I further agree to all terms and conditions that may be imposed as part of the approval process of this application.

OWNER AUTHORIZATION:

(Name – please type or print clearly) (Address)

(Signature) (City, State & Zip)

NOTARY:

STATE OF _____ COUNTY OF _____

Sworn to and subscribed before me _____, a Notary Public for the above State and County, this the _____ day of _____, 2022.

SEAL

Notary Public Signature

My Commission Expires:
