



Town of Micro
Board of Commissioners Meeting AGENDA
Tuesday – August 8, 2023
7:00 p.m.
Micro Town Hall

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
Invocation

2. PUBLIC COMMENT

3. ADJUSTMENT/ADOPTION OF THE AGENDA

- a. Adjustments to the Agenda

- b. Adoption of the Agenda

POTENTIAL ACTION: Adoption of Agenda

4. CONSENT AGENDA

(Items on the consent agenda are considered routine in nature or have been thoroughly discussed at previous meetings. Any member of the Board may request to have an item removed from the consent agenda for further discussion.)

- a. Draft Minutes
 - *May 6, 2023 - Budget Work Session*
 - *June 11, 2023 – Regular Meeting * Will be sent under separate cover*
 - *July 13, 2023 – Regular Meeting * Will be sent under separate cover*

POTENTIAL ACTION: Adoption of Consent Agenda as Presented

5. SPECIAL PRESENTATION/INTRODUCTIONS

- a. Introduction of UNC SOG Lead Fellow
Presenter: Lee Worsley, Exec. Director – Triangle J Council of Governments

POTENTIAL ACTION: None – Informational Only

6. FINANCIAL REPORT

- a. Financial Update
Presenter: Lee Worsley, Exec. Director – Triangle J Council of Governments
Will be provided under Old Business – Triangle J Assistance to Micro Report

PLANNING BOARD REPORT

7.

- a. Planning Board Report
Presenter: Planning Board Representative
 - *Report*

POTENTIAL ACTION: None - Informational Only

8. POLICE REPORT

- a. Police Department Monthly Update
Presenter: Macon Jones, Police Chief
- *Monthly Update*

POTENTIAL ACTION: None - Informational Only

9. PUBLIC HEARINGS

- a. 2023-23-RZ – Creech Rezoning
Presenter: Kimberly A. Moffett, Interim Town Clerk
- *Application*
 - *Ordinance*

POTENTIAL ACTION: Adoption of Ordinance #2023-08-01

10. NEW BUSINESS

- a.

11. OLD BUSINESS

- a. Triangle J Assistance to Micro – Monthly Update/Report
Presenter: Lee Worsley, Exec. Director – Triangle J Council of Governments

POTENTIAL ACTION: None - Informational Only

12. COMMISSIONER REPORTS

- a. Special Events Report
Presenter: Katy Garcia, Commissioner

POTENTIAL ACTION: None - Informational Only

13. CLOSED SESSION

- a. Closed Session Pursuant to NCGS 143-318.11(a)(6)
“To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee, et.al.”

POTENTIAL ACTION: Motion to Enter into Closed Session

14. ADJOURNMENT

- a. Adjourn the Meeting

POTENTIAL ACTION: Motion to Adjourn



Board Members in Attendance:

Marty Parnell, Mayor
Kevin Worley, Mayor Pro Tem
Coy Stanley, Commissioner
Katy Garcia, Commissioner

Others in Attendance:

Lee Worsley, Exec. Dir. - Triangle J COG
Kimberly A. Moffett, Interim Town Clerk

1. CALL TO ORDER

- Call to Order
- Pledge of Allegiance
- Invocation

Mayor Parnell called the meeting to order at 8:58 a.m. He led everyone in the Pledge of Allegiance and Commissioner Stanley offered the Invocation.

2. NEW BUSINESS

a. FY '22-23 Budget Amendments

Presenter: Lee Worsley

Mr. Worsley provided detailed information regarding the required proposed budget amendments. He stated whenever there is a budget amendment, it will always need to be reconciled back to the budget and all revenues and expenditures must be equal. Mr. Worsley also stated the FY '20-21 Audit will be presented to the Board on Tuesday, May 9, 2023.

ACTION: Motion to Adopt Ordinance#2023-05-01

Motion: Mayor Pro Tem Worley

Second: Commissioner Garcia

Vote: Unanimous

b. 2023-2024 Fiscal Year Budget

Mr. Worsley stated he believed the budget was looking to be in much better shape than the process was started.. He shared details regarding the plan for next year and reminded how important it would be to stay within the adopted

budget for this year. He stated that bank reconciliation up to October 2021 had been completed and did not indicate any red flags. He stated progress was being made but additional time is needed. He stated the '20'21 audit will be presented on Tuesday evening and following that presentation the LGC would review the audit. He further stated that there was a meeting scheduled with the LGC for May 16. He stated this is a "check in" meeting. He stated that there are currently two items due to the LGC by May 15, 2023. Those items are; mid-year (9-10 month) budget actual as well as proposed draft budget. He stated both would be provided by the timeline.

He stated with all projected revenues and expenses regarding the General Fund, there was good news in the amount of \$8,795. He stated with reference to the Utility Fund it was not good news, and the Utility Fund was over by \$6,769.

He stated the proposed FY '23-24 budget would be presented at the June 13, 2023 meeting and there would be a Public Hearing held to hear input from citizens. It was also stated that a Special Meeting would be noticed and held for consideration of adoption of budget on June 15, 2023.

There was discussion regarding potential partnerships for numerous services with Kenly and Selma. Mr. Worsley stated that Kenly was currently unavailable for any partnership. He said he would contact Selma for more information about after hours and emergency rates related to public works and contract repairs.

Everyone was provided with a memorandum from Ms. Medlin regarding a 401K issue and regular reporting. Ms. Medlin made all required corrections going back to July 2022 for the current Police Chief and one other full-time officer. A history was provided regarding previous police chiefs and missing contributions. Ms. Medlin continues to work with Empower on this issue. Additionally, the town offered 401K benefit to a previous employee, however, no contributions were ever made. It was learned that unless all employees of a class are enrolled in a 401K it cannot be legally offered to a single employee. The fix was to enroll previous employee in a 457 plan instead, which has been completed. Ms. Medlin said she contacted Empower, UNC SOG, Local Government Commission and NC Retirement System seeking guidance to bring the town into compliance with past 401K issues and missing data. It was suggested that an opinion from the town attorney be received. Additional guidance will be required with how to proceed.

3. ADJOURNMENT

a. Adjourn the Meeting

With there being nothing further, the meeting was adjourned at 12:20 p.m.

ACTION: Motion to Adjourn
Motion: Mayor Pro Tem Worley
Second: Board Member Garcia
Vote: Unanimous

Duly adopted this the 8th day of August, 2023 while in regular session.

Marty Parnell
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Interim Town Clerk



Town of Micro Police Department
101 US Highway 301 South
Post Office Box 9
Micro, North Carolina 27555
(919) 284-1355



August 8, 2023

Monthly Town Hall Meeting

Statistical Section:

The police department responded to 10 calls from the last meeting date to the time of this month's submission.

Police Department

- Gray Charger was repaired and is in good working order.

Community

- Delivered canned goods to several citizens in town.

- Great turn out at movie and received positive feedback in hopes it will continue.

Respectfully Submitted,

T. Macon Jones

Chief of Police

Report submitted on August 2, 2023



TOWN OF MICRO
PO Box 9
450 US Highway 301 N
Micro, NC 27555
Office: 919-284-2572

REZONING APPLICATION

\$250 FLAT FEE PLUS ADDITIONAL ACREAGE AS BELOW

Up to 2 acres - \$25.00
2.1 - 4 acres - \$50.00
4.1 - 7 acres - \$75.00

7.1 - 12 acres - \$100
Above 12 acres - \$200 PLUS \$25.00

APPLICANT INFORMATION:

Name of Applicant/Petitioner: Russell CREECH
Mailing Address of Applicant/Petitioner: P.O. Box 14 Micro N.C. 27555
Telephone Number of Applicant/Petitioner: 919-427-4359
Email Address of Applicant/Petitioner: rcreech21st@centurylink.net

PROPERTY INFORMATION:

Owner(s) Name(s): Russell CREECH
Mailing Address of Owner: P.O. Box 14 Micro N.C. 27555
Telephone Number of Owner: 919-427-4359
Email Address of Owner: rcreech21st@centurylink.net
Site Address of Property: 301 / 317 South US 301 Micro
Property Tax ID #: 100070011 / PIN 263619507200
Deed Book/Page: 03323 / 0359

ZONING INFORMATION:

Current Zoning District: R-10

Requested Zoning District: Commercial Highway

Acres Being Rezoned: ^{calc} 3.960

Total Acres in Parcel: ^{calc} 3.960

List of Requested Uses or Reasons for Rezoning: To Rezone Property back to its original zoning as in March 10th 2009

Application must include a map indicating the area where rezoning is being requested. A printout from the Johnston County GIS will suffice.

PROCEDURE INFORMATION:

Applications for a rezoning shall be referred to the Planning Board. The Planning Board will report its recommendation to the Board of Commissioners. After proper notice has been given pursuant to Section 2-103-2, a legislative public hearing shall be held by the Board of Commissioners. Final decision of either approval or denial shall be made by the Board of Commissioners. Applicant should be prepared to attend both the Planning Board and Board of Commissioners* meetings to present their request.

*Public Hearing

Certification: I certify that all the information presented on this application is true and accurate to the best of my knowledge, information and belief. Further, I understand that should this application be approved by the Town Council, no site activity can take place until a site plan or other land development permits are issued/approved. Additionally, I allow town staff access to the petition property while conducting review of this petition. All property owners must sign. Add additional sheets if needed.

Owner Signature: Russell Carr Date: 7-12/2023

Applicant Signature: Russell Carr Date: 7-12/2023

The public hearing notices sent to adjacent land owners should know this is to correct the zoning. Thanks Russell

OFFICE USE ONLY:

Date Application Received: 7/17/23 Amount/Fee Paid: N/A File#: 2023-23-R2
fee is waived

*** DISCLAIMER ***
Johnston County assumes no legal responsibility for the information represented here.



Result 1

Id: 100070011
 Tag: 100070011
 NCPin: 263619-50-7200
 Mapsheet No: 263619
 Owner Name 1: CREECH, RUSSELL L
 Owner Name 2: CREECH, SANDRA P
 Mail Address 1:
 Mail Address 2: PO BOX 14
 Mail Address 3: MICRO, NC 27555-0014
 Site Address 1:
 Site Address 2:
 Book: 03323
 Page: 0359
 Market Value: 184060
 Assessed Acreage: 3.840
 Calc. Acreage: 3.960
 Sales Price: 240000
 Sale Date: 2007-04-13



Scale: 1:2001 - 1 in. = 166.76 feet
(The scale is only accurate when printed landscape on a 8 1/2 x 11 size sheet with no page scaling.)

**AN ORDINANCE AMENDING THE ZONING ORDINANCE
AND ZONING MAP
OF THE TOWN OF MICRO, NORTH CAROLINA**

WHEREAS a petition has been filed with the Board of Commissioners of the Town of Micro requesting an amendment to the Zoning Ordinance and Zoning Map of the Town of Micro to include in the Commercial Highway (CH) zone the properties described below, property formerly being zoned Residential-10 (R-10); and

WHEREAS said property is owned by Russell Creech; and

WHEREAS the Planning Board of the Town of Micro has reviewed the proposed change(s) and made a recommendation there upon; and

WHEREAS notice of a public hearing to consider the proposed change was published in accordance with law in The Johnstonian, a local newspaper, as required by Section 2-112-4 (A) of the Micro Unified Development Code and by Section 160D-602 of the North Carolina General Statutes; and

WHEREAS a notice of the proposed zoning classification action was mailed to the owner(s) of the parcel(s) of land involved, as shown on the County Tax Listing, and to the owners of all parcels of land adjacent parcels within a 100' radius of the entire boundary of the effected parcel of land, as shown on the County Tax Listings, by depositing a copy of the same in the United States Mail, first class mail, as required by Section 2-103-2 (D) of the Micro Unified Development Code and by Section 160D-602 of the North Carolina General Statutes; and

WHEREAS notice of the proposed zoning classification action was posted on the property as required by Section 2-103-2 (F) of the Micro Zoning Ordinance and by Section 160D-602 of the North Carolina General Statutes; and

WHEREAS the said public hearing was conducted at 7:00 p.m. on August 8, 2023, wherein a reasonable opportunity was given to all those in attendance to speak either in favor or against the said change to make relevant comments; and

THEREFORE, after duty considering the matter, THE BOARD OF COMMISSIONERS OF THE TOWN OF MICRO DOES HEREBY ORDAIN:

SECTION 1. That the Zoning Ordinance of the Town of Micro is hereby amended to include in the Commercial Highway (CH) zone the following described properties:

General Description:

Located within the Town of Micro's Jurisdiction a total of 3.960 acres (+/-) located at 301/317 US 301 South.

Specific Description:

NC Parcel TAX Number(s): 10-O-07-031 NC PIN# 263619507200.

SECTION 2. That the official Town of Micro Zoning Map is hereby amended to include in the Commercial Highway (CH) zone the above-described properties and will be so marked.

SECTION 3. That if any section, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions of Ordinance.

SECTION 4. That the Board of Commissioners hereby adopts the following Statement of Consistency and Reasonableness for the proposed rezoning:

We find this rezoning to be reasonable and in the public interest because any potential impacts of the proposed amendment are compatible with existing and permissible uses surrounding the subject land.

SECTION 5. That this ordinance shall become effective immediately upon its adoption

Duly adopted this 8th day of August, 2023 while in regular session.

Marty Parnell
Mayor

ATTEST:

Kimberly A. Moffett, CMC, NCCMC
Interim Town Clerk